

Letter of Recommendation

NIT Northern Institute of Technology Management



Dear Referee,

Your recommendation is an important part of the admission process at NIT. Please, write candidly about the applicant. In particular, we kindly ask you, to

- Indicate how long and in which capacity you have known the applicant,
- Discuss both the applicants past achievements in his/her field of study and the future potential,
- Describe motivation, intellect, creativity, planning and organization skills, team work, leadership and maturity of the applicant,
- Indicate the applicant's rank in class, school, or university (you can use the form on the next page for this),
- Comment on the applicant's general communication skills and English proficiency.

Please attach your letter of recommendation to this form and send the document in one pdf-file to: admissions@nithh.de

Please use the following subject heading:

Letter of Recommendation *APPLICANT'S FIRST NAME / APPLICANT'S LAST NAME / APPLICANT'S APPLICATION NUMBER*

You may also send your letter of recommendation back to the applicant. In that case, the NIT might contact you for the verification of your letter of recommendation. Your recommendation will remain confidential.

Thank you very much for your kind co-operation!

Sincerely yours,

NIT Admissions Team
admissions@nithh.de

Letter of Recommendation

NIT Northern Institute of Technology Management



<u>Referee</u>	
Name: _____	Title: _____
Institution: _____	Position: _____
E-mail: _____	Date: _____
Phone: _____	Signature: _____
Official seal of your university institute or department or company:	

<u>Applicant</u>	
Name: _____	_____
last	first middle
Current field of study: _____	Date of Birth: _____

Applicant's Rank in Class, School or Year					
Please tick: ✓	Top 5%	Top 10%	Top 25%	Top 50%	Bottom 50%
Academic performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ethics/Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Please tick: ✓
- Particularly worthy of being promoted
 - Worthy of being promoted
 - Not worthy of being promoted

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